

**AGENDA**

**Iowa Economic Development Authority**

**Due Diligence Committee Meeting**

**Friday, November 17, 2023**

**9:00 am**

**1963 Bell Avenue, Suite 200 – Helmick Conference Room**

Public Webinar Access: [https://aka Iowa.us/iedaboard\\*](https://aka Iowa.us/iedaboard*)

- I. Committee Chair** *Emily Schmitt*
  - A. Welcome
  - B. Roll Call and Introductions
  - C. Approval of October 20, 2023 Meeting Minutes Action
  - D. Approval of November 17, 2023 Meeting Agenda Action
  
- II. Public Comment Period**

A public comment period for the full meeting will be held at this time to accommodate visitors.  
This period is limited to 10 minutes.
  
- III. Compliance** *Katie Rockey*
  - A. 120 Day Report Action
  - B. Compliance Report *Katie Rockey*
    - Meridian Clinical Research – Sioux City Action
  
- IV. Financial Assistance Applications**
  - Independence Foods, LLC – City of Independence *Alaina Santizo/Megan McKay*  
Discussion
  
  - Closed Session, If Necessary [Iowa Code sections 15.118, 21.5(1)a and 22.7]** Roll Call  
Discussion of Information Contained in the Applications for Financial Assistance\*\*
  
  - Open Session** Action
    - Independence Foods, LLC – City of Independence *Megan McKay*  
Roll Call
  
- V. Other Business**

Next DDC Meeting is **December 15, 2023**
  
- VI. Adjournment** *Emily Schmitt*

**Due Diligence Committee Members:**

Emily Schmitt – Chair, Doug Boone – Vice Chair, Mark Kittrell, Megan McKay, Lisa Shimkat and Jenny Steffensmeier.

**Voting Board Members:**

Mark Kittrell – Chair, Emily Schmitt – Vice Chair, Melissa Ballard, Bobbi Bentz, Doug Boone, Mark Kittrell, Pankaj Monga, Hank Norem, Lisa Shimkat, Jennifer Steffensmeier and Thomas Townsend

**Ex-Officio Non-Voting Board Members:**

David Barker, Jay Byers, Rob Denson, Senator Izaah Knox, Senator Carrie Koelker, Representative Heather Matson and Representative Ray Sorensen

**Please Note:**

The meeting will convene no earlier than stated above, but may begin later, depending upon length of earlier meetings. Some members of the board may participate electronically due to travel issues. Agenda items may be considered out of order at the discretion of the Chair. If you require accommodation to participate in this public meeting, call (515) 348-6146 to make your request. Please notify us as long as possible in advance of meeting.

\*This meeting will be accessible to members of the public in person at IEDA or click on the link above to request the link to participate in the meeting via Teams. You will be directed to register to receive the link.

\*\*The Due Diligence Committee and the Economic Development Authority Board, if a quorum of the Board is present, may go into closed session pursuant to *Iowa Code* sections 21.5(1)a, 15.118, 22.7.3, 22.7.6 and 22.7.8 to review and discuss records IEDA is required to treat as confidential under Iowa law. This includes confidential business and financial information about applicants and industrial prospects with which the Authority is currently negotiating.