

**Iowa Economic Development Authority  
Due Diligence Committee Agenda  
Friday, January 20, 2023  
9:00 am**

**1963 Bell Avenue, Suite 200 – Helmick Conference Room**

Public Webinar Access: [https://akaiowa.us/iedaboard\\*](https://akaiowa.us/iedaboard*)

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|-------------|---|--|
| <b>I.</b>   | <b>Committee Chair</b>  | <i>Mark Kittrell</i>   |
|             | <ul style="list-style-type: none"> <li>A. Welcome</li> <li>B. Roll Call and Introductions</li> <li>C. Approval of December 16, 2022 Meeting Minutes</li> <li>D. Approval of January 20, 2023 Agenda</li> </ul>  | <ul style="list-style-type: none"> <li></li> <li></li> <li>Action</li> <li>Action</li> </ul>   |
| <b>II.</b>  | <b>Public Comment Period</b>  |  |
|             | <p>A public comment period for the full meeting will be held at this time to accommodate visitors. This period is limited to 10 minutes.</p>  |  |
| <b>III.</b> | <b>Compliance</b>   | <i>Katie Rockey</i>  |
|             | <ul style="list-style-type: none"> <li>A. 120 Day Report</li> <li>B. Compliance Report                             <ul style="list-style-type: none"> <li>1. Cargill, Inc. – Eddyville</li> <li>2. Helena Industries, LLC – Des Moines</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>Action</li> <li><i>Katie Rockey</i></li> <li>Action</li> <li>Action</li> </ul>  |
| <b>IV.</b>  | <b>Financial Assistance Applications</b>  |  |
|             | <ul style="list-style-type: none"> <li>A. International Paper Company – Cedar Rapids</li> <li>B. OpenLoop Health, Inc. – Des Moines</li> <li>C. Upper Iowa Beef, LLC – Lime Springs</li> </ul>  | <ul style="list-style-type: none"> <li><i>Alaina Santizo/Emily Schmitt</i></li> <li>Discussion</li> <li><i>Alaina Santizo/Lisa Shimkat</i></li> <li>Discussion</li> <li><i>Maicie Pohlman/Lisa Hull</i></li> <li>Discussion</li> </ul> |
|             | <b>Closed Session, If Necessary [Iowa Code sections 15.118, 21.5(1)a and 22.7]</b>  | Roll Call  |
|             | Discussion of Information Contained in the Applications for Financial Assistance**  |  |
|             | <b>Open Session</b>   | Action   |
|             | <ul style="list-style-type: none"> <li>A. International Paper, Company – Cedar Rapids</li> <li>B. OpenLoop Health, Inc. – Des Moines</li> <li>C. Upper Iowa Beef, LLC – Lime Springs</li> </ul>   | <ul style="list-style-type: none"> <li><i>Emily Schmitt</i></li> <li>Roll Call</li> <li><i>Lisa Shimkat</i></li> <li>Roll Call</li> <li><i>Lisa Hull</i></li> <li>Roll Call</li> </ul>   |
| <b>V.</b>   | <b>Other Business</b>   |  |
|             | Next Board Meeting is February 17, 2023   |  |
| <b>VI.</b>  | <b>Adjournment</b>  | Action   |

**Due Diligence Committee Members:**

Mark Kittrell – Chair, Emily Schmitt – Vice Chair, Jennifer Cooper, Lisa Hull, Megan McKay and Lisa Shimkat.

**Voting Board Members:**

Megan McKay – Chair, Emily Schmitt – Vice Chair, Doug Boone, Jennifer Cooper, Sam Eathington, Lisa Hull, Mark Kittrell, Pankaj Monga, Lisa Shimkat, Jennifer Steffensmeier and Thomas Townsend

**Ex-Officio Non-Voting Board Members:**

David Barker, Rob Denson, Representative Steve Hansen, Senator Carrie Koelker and Representative Phil Thompson

**Please Note:**

The meeting will convene no earlier than stated above, but may begin later, depending upon length of earlier meetings. Some members of the Board may participate via Teams due to travel issues.

Agenda items may be considered out of order at the discretion of the Chair.

If you require accommodation to participate in this public meeting, call (515) 348-6146 to make your request. Please notify us as long as possible in advance of meeting.

\*The meeting will be accessible to members of the public in person at IEDA or click on the link above to request the link to participate in the meeting via Teams. You will be directed to register to receive the link.

\*\*The Due Diligence Committee and the Economic Development Authority Board, if a quorum of the Board is present, may go into closed session pursuant to *Iowa Code* sections 21.5(1)a, 15.118, 22.7.3, 22.7.6 and 22.7.8 to review and discuss records IEDA is required to treat as confidential under Iowa law. This includes confidential business and financial information about applicants and industrial prospects with which the Authority is currently negotiating.