**Iowa Economic Development Authority**

**Due Diligence Committee Agenda**

**Friday, October 22, 2021**

**9:00 a.m.**

**1963 Bell Avenue, Suite 200 – Helmick Conference Room**

Public Webinar Access:  [https://iowa.website/iedaboard](https://iowa.website/ieda102221)

**I. Committee Chair** *Mark Kittrell*

A. Welcome

B. Roll Call and Introductions

C. Approval of September 17, 2021 Meeting Minutes Action

D. Approval of October 22, 2021 Agenda Action

**II. Public Comment Period**

A public comment period for the full meeting will be held at this time to accommodate visitors.

This period is limited to 10 minutes.

**III. Compliance** *Katie Rockey*

A. 120 Day Report Action

B. Compliance Report *Katie Rockey*

1. Zero Zone Refrigeration, LLC – Dyersville Action

2. Casey’s Retail Company (Corporate Headquarters Project) – Ankeny Action

3. Hormel Food Corporation and Burke Marketing Corporation – Nevada Action

**IV. Financial Assistance Applications**

A. A&A Realty Group, LLC and WorldWide Integrated *Alaina Santizo/Linda Crookham-Hansen*

Supply Chain Solutions, Inc. dba WorldWide Logistics - Urbandale Discussion

B. Unverferth Manufacturing Co., Inc. – Butler County *Alaina Santizo/Jennifer Cooper*

Discussion

**Closed Session, If Necessary [Iowa Code sections 15.118, 21.5(1)a and 22.7]** Roll Call

Discussion of Information Contained in the Applications for Financial Assistance

**Open Session** Action

A. A&A Realty Group, LLC and WorldWide Integrated *Linda Crookham-Hansen*

Supply Chain Solutions, Inc. dba WorldWide Logistics - Urbandale Roll Call

B. Unverferth Manufacturing Co., Inc. – Butler County *Jennifer Cooper*

Roll Call

**V. Other Business**

Next DDC Meeting is November 19, 2021

**VI. Adjournment** Action

**Due Diligence Committee Members:**

Mark Kittrell – Chair, Emily Schmitt – Vice Chair, Jennifer Cooper, Linda Crookham-Hansen, Megan McKay and Chris Murray.

**Voting Board Members:**

Megan McKay – Chair, Emily Schmitt – Vice Chair, Jennifer Cooper, Linda Crookham-Hansen, Lisa Hull, Mark Kittrell, Pankaj Monga, Chris Murray, Lisa Shimkat and Thomas Townsend

**Ex-Officio Non-Voting Board Members:**

David Barker, Rob Denson, Representative Steve Hansen, Senator Carrie Koelker, Senator Liz Mathis and Representative Phil Thompson

**Please Note:**

**The meeting will convene no earlier than stated above, but may begin later, depending upon length of earlier meetings.** Agenda items may be considered out of order at the discretion of the Chair for each meeting. If you require accommodation to participate in this public meeting, call (515) 348-6146 to make your request. Please notify us at least 48 hours in advance.

**\*\*The Due Diligence Committee** and the Economic Development Authority Board, if a quorum of the Board is present,may go into closed session pursuant to *Iowa Code* sections 21.5(1)a, 15.118, 22.7.3, 22.7.6 and 22.7.8 to review and discuss records IEDA is required to treat as confidential under Iowa law. This includes confidential business and financial information about applicants and industrial prospects with which the Authority is currently negotiating.