

ENHANCE IOWA BOARD MINUTES

Iowa Economic Development Authority
Main Conference Room
200 East Grand Avenue
Des Moines, Iowa

Wednesday, February 14, 2018

10:00 a.m.

Board Members in Attendance

Tammy Robinson, Chairwoman
Jake Anderson
Eric Bookmeyer
Mike Broshar
Lisa Hein
Mark Kapfer
Stefanie Kohn
Derek Lumsden
Kate McGann
Charese Yanney

Board Members Absent

Emily Damman
Senator Bill Dotzler (Ex Officio)
Senator Brad Zaun (Ex Officio)
Representative Chris Hall (Ex Officio)
Representative Skyler Wheeler (Ex Officio)

Staff Members in Attendance

Nicole Shalla
Jessica O'Riley
Rita Grimm

CALL TO ORDER

Ms. Robinson called the meeting to order at 10:05. Ten voting members were present. The agenda was approved. The minutes from the January 10, 2018 meeting were approved.

CONTRACT AMENDMENTS & CONTINGENT AWARDS

Polk County Conservation Board // Jester Park Conservation Center (15-CAT-001)

Contract Amendment

The Polk County Conservation Board is seeking an extension of its project completion date to September 1, 2018. They are pretty sure the facility will be complete by July 1 but would like a buffer of a few months. Upon motion of Ms. Hein and second by Ms. McGann, the Board extended the project completion date to September 1, 2018.

Diamonds and Fields // Parkersburg Youth Sports Complex & Miracle Field (16-CAT-011)

Contract Amendment

Diamonds and Fields is seeking an extension of its project completion date to August 31, 2018. The Miracle Field still needs surfacing and the concessions building needs to be constructed. There was some discussion about giving the grantee additional time. Upon motion of Ms. Yanney and seconded by Mr. Broshar, the Board extended the project completion date to December 31, 2018.

MILLS COUNTY FAIR (15-CAT-011) – CLOSE OUT DISCUSSION

Ms. Shalla shared with the Board that upon reviewing documentation submitted for close out, she noticed the grantee did not complete two items listed in the grant agreement. Instead of a full kitchen, a catering kitchen was installed. And a storm shelter was not included in the construction. Representatives from the Fair said the decision to omit the shelter was due to cost and made at the time of final design approval. The construction of a storm shelter for a building of their size would cost about \$867,000. The priority was to get the building constructed within

budget. The facility will be utilized by the community in the event of a disaster—showers and generators, etc. The decision to do a catering kitchen came at the recommendation of a Vision Iowa board member who reached out to the Fair after the first presentation to share his experiences with an under-utilized kitchen at this facility.

Ms. Yanney noted that in years past, when presented with a breach of contract, the Board has taken part of the grant award back. There was additional discussion about timing, and the failure to notify the Board of the change to the project. There appeared to be a consensus of the Board that the failure to include a full kitchen was of little concern. There was discussion some discussion about how taking back grant funds would impact the organization that is already in debt. Upon motion of Mr. Bookmeyer and seconded by Mr. Anderson with Ms. McGann abstaining, the Board voted to have the Chair appoint a due diligence committee.

REPORTS

Comment to Notices of Intent to Award

Ms. Shalla reported no comment had been received.

Tourism Report

Ms. O'Riley brought copies of the new Travel Guide and the updated 99 Restaurants list. She offered a price to the Board member who visited the most restaurants. Ms. O'Riley also mentioned that she will be promoting Iowa to travel writers in Kansas City and Omaha next month.

The Board recessed at 10:36.

The Board reconvened at 1:31.

Ms. Kohn left the meeting at 12:30.

COMMITTEE RECOMMENDATIONS

Due Diligence Committee Reports

No reports.

Negotiation Team Reports

No reports.

CAT Review Committee Recommendations

No reports.

PUBLIC COMMENT

There was no public comment.

OTHER BUSINESS

Ms. Shalla asked the Board whether they'd still like to take applications in April. After some discussion about the quality of applications, it was agreed that taking applications in April, despite the uncertainty with funding for next, could help alleviate the "getting in line" problem.

There was also discussion about whether applications can be held in staff review until the applicant can verify funding from the city, the county and private sources, and whether staff review can be a more rigorous filter for applications that are not ready for funding. There was additional discussion about expiration dates for applications, and the need for amendments to the programs Administrative Rules and maybe statute.

CLOSING BUSINESS

The next Enhance Iowa meeting is tentatively set for March 14 at the Marshalltown Public Library.

ADJOURNMENT

On motion by Mr. Lumsden and seconded by Mr. Broshar with no objections, the meeting adjourned at 1:57.