

ENHANCE IOWA BOARD MINUTES

Urbandale Public Library, Room A
3520 86th Street
Urbandale, Iowa

Wednesday, December 12, 2018

10:00 a.m.

Board Members in Attendance

Jacquelyn Arthur (on the phone)
Mike Broshar
Kyle Carter
Emily Damman
Pat Deignan
Lisa Hein
John Burns
Doug Boone
Senator Brad Zaun (Ex Officio)

Others Present

Dan Kruger, City of Dubuque
Jennifer Walker, ECIA
Marla Quinn, ECIA
Carol Witry, MLOD
Tom Witry, MLOD
Steve James, Prospect Meadows

Board Members Absent

Kate McGann
Stefanie Kohn
Senator Bill Dotzler (Ex Officio)
Representative Chris Hall (Ex Officio)
Representative Skyler Wheeler (Ex Officio)

Staff Members in Attendance

Alaina Santizo
Maicie Pohlman
Kristin Hanks-Bents
Kanan Kappelman

Jack Roeder, Prospect Meadows
Andrew Fangman, City of Muscatine
Kevin Flanagan, City of Ottumwa
Mary Santjer, MLOD
Merle Santjer, MLOD
Teri Goodmann, City of Dubuque

CALL TO ORDER

Ms. Damman called the meeting to order at 10:07. Eight voting members and one ex officio were present. The agenda was approved. The minutes from the November 14, 2018 meeting were approved.

CONTRACT AMENDMENTS & CONTINGENT AWARDS

City of Ottumwa // Bridge View Center (01-VI-007) Consent Request

Recipient is seeking consent to enter a long-term lease for property associated with this project. Staff gave short review of requirements of Vision Iowa awards. On motion of Ms. Hein and seconded by Mr. Burns, the Board authorized the City of Ottumwa to convey property described in Exhibit B, through a long term lease, for the purposes of developing an adjacent hotel and parking structure.

City of Muscatine & Muscatine County Conservation Board // Pearls of Progress Project (18-CAT-003) Contract Amendment

Recipient is seeking two amendments to the contract. The first amendment is to extend the deadline of filing to file the first reimbursement request from October 11, 2018 to December 14, 2018. The second request is for an amendment on the proposed route for the Westside Trail. Upon finalization of plans, a traffic issue came to light and an alternative route has been

determined. On motion of Mr. Boone and second by Mr. Broshar, the Board extended the first filing deadline to December 14, 2018 and approved the alternative route.

City of Keosauqua // Ferguson Sports Complex & Fitness Trail (17-CAT-006) Contract Amendment

Recipient is seeking an extension of its contract. On motion of Ms. Hein and second by Mr. Broshar, the Board approved the extension through September 30, 2019.

Bell Tower Community Foundation // Mahanay Memorial Carillon Expansion (16-CAT-023) Contract Amendment)

Recipient is requesting its contract be reopened and the completion date be extended to November 30, 2018. On motion of Mr. Broshar and seconded by Mr. Deignan, the Board reopened and extended the contract to November 30, 2018.

Baseball/Softball Sales Tax Rebate – Prospect Meadows

Jack Roeder represented the Prospect Meadows project. The project includes two phases. The applicant requests that both phases be considered for the sales tax rebate. Staff provided a verbal update on the CAT grant and laid out schedule for future quarterly updates, fulfilling the Board's request from the November meeting. On motion of Mr. Deignan and seconded by Mr. Broshar, the Board approved the baseball and softball sales tax rebate for the Prospect Meadows Ball Fields Phases 1 and 2 in the amount of \$2.5 million.

The Board recessed at 10:37.

The Board reconvened at 11:00.

REPORTS

Tourism Report

Ms. Kappelman reported the Iowa Holiday Gift Guide has been launched. The Tourism Office is also soft-launching its "*Along the Route*" app.

Legal Report

Ms. Hanks-Bents reported the revised Enhance Iowa administrative rules were approved by the Iowa Economic Development Board and are in the process of being filed.

PUBLIC COMMENT

No public comment.

OTHER BUSINESS

No other business.

CLOSING BUSINESS

The next Enhance Iowa meeting is tentatively set for January 9, 2019 at the Urbandale Public Library.

ADJOURNMENT

On motion by Mr. Boone and seconded by Ms. Hein with no objections, the meeting adjourned at 11:08.