



## PROCEDURES TO MAINTAIN A COMPREHENSIVE WEBSITE

Responsible personnel or unit: See below

The IEDA will develop and maintain a comprehensive website dedicated to DR activities assisted with these funds per P.L. 117-43 and applicable Federal Register Notices. IEDA’s Communications Department will maintain the DR Website. The Website will be updated at minimum quarterly to post any new information. Public action plan amendments will be posted within 15 days of HUD approval.

The DR website will contain the following links and responsible personnel:

Website Component	Responsible IEDA Personnel
The action plan created using DRGR (including all amendments)	Disaster Recovery Team Lead
Each performance report (as created using the DRGR system)	Operations Program Manager
Citizen Participation Plan	Disaster Recovery Team Lead
Procurement policies and procedures	Disaster Recovery Team Lead
All executed contracts that will be paid with CDBG-DR funds as defined in 2 CFR 200.22 (including subrecipients’ contracts)	Operations Program Manager
A summary including the description and status of services or goods currently being procured by the grantee or the subrecipient (e.g., phase of procurement, requirements for proposals, etc.).	Operations Program Manager

The IEDA will make the required documents available in a form accessible to persons with disabilities and those with limited English proficiency and take steps to ensure meaningful access to their programs and activities by LEP persons.

Contracts that do not exceed the micro-purchase threshold, as defined in 2 CFR 200.67, will not be posted to the website.

DR website link:

[www.iowaeda.com/disaster-recovery/cdbg-derecho](http://www.iowaeda.com/disaster-recovery/cdbg-derecho)

